

		<h1 style="text-align: center;">GENERAL RISK ASSESSMENT</h1> <p style="text-align: center;">Carlisle and District Music and Drama Festival 9th to 14th March 2020</p>							Form No: GRA2 Issue: 3 Date: 20.01.2020		
Location: <u>St Cuthberts Church Carlisle</u>			Date: <u>28.01.2020</u>		Assessor(s): <u>Mrs A Tisdall (Chair) /</u> <u>Mr G Gray (Health & Safety Officer)</u>				Assessment No: 3		
Ref	Activity / Source	Hazards	Persons at Risk	Severity (1-5)	Likelihood (1-5)	Risk Rating	Current Control(s)	Further Controls	By when	By whom	Completed
GRA 1.1	Entering the Building / Gaining access to the Balcony Area	Stone stairs inside Church up to Balcony possible trip/slip/fall	Audience Members / Stewards	3	3	Low / Medium	Handrail Provided Verbal Warning given by Stewards	Stewards to Ensure all Stair and Passageways are Clear and Free from Obstruction. Provide a 'Warning' notice of uneven steps	9/03/2020	HSO	
GRA 1.2	Negotiating Balcony Area	Different and Uneven wooden floor levels. Possible trip/fall	Audience Members / Stewards	3	3	Low / Medium	Verbal Warning given by Stewards	Stewards to Ensure Entrance and Walkways are Clear and Free from Obstruction. Provide 'Warning' notice of Uneven Floor and at Different Levels.	9/03/2020	HSO	
GRA 1.3	Walking to Performance Area	Loose Microphone wires on floor	Individual and Groups of Children / teachers	2	3	Low / Medium	Announcer / Stewards to ensure wires not within walking / standing area	Stewards to Ensure all Walking Areas are Clear and Free from Obstruction Secure any loose wires with strong adhesive tape and cover with carpet.	9/03/2020	HSO	
GRA 1.4	Power Cut in Electrical Supply	Trips & Slips when Leaving the Church	Children / Teachers / Audience Members / Stewards / Adjudicator?	2	2	Low	Emergency Lighting automatically operates	Check operation of Emergency Lighting	9/03/2020	HSO	
GRA 1.5	Moving Steinway Grand Piano	Back / Leg or Foot Injury	Stewards / Teachers	3	3	Low / Medium	None	Minimum number of Three People Required to move Piano.	From 9/03 to 14/03/20	HSO	
GRA 1.6	Damage to Steinway Grand Piano During the Festival	None	None	4	3	Medium	Steward supervision during periods of Instrumental Classes. Photograph taken at beginning of Session	Replace Cover when not in use. Daily check by designated Steward. Photograph any damage and report to Chair.	From 9/03 to 14/03/20	HSO	
GRA 1.7	General Injury / Illness	Results of Trips/Slips or Falls / Feeling Unwell	Festival Participants / Audience Members/Teachers/ Stewards	3	3	Low / Medium	None	All Stewards to be aware of First Aid Kit Location and designated First Aider at each Session.	9/03/2020	HSO	

RISK ASSESSMENT KEY

Severity	
Fatality	5
Major injury, disabling illness, major damage	4
Lost time injury, illness, damage	3
Minor injury, minor damage	2
Delay only	1

Likelihood	
Certain or imminent	5
Very likely	4
May happen	3
Unlikely	2
Very unlikely	1

RISK RATING

16-25	HIGH RISK
9-15	MEDIUM RISK
1-8	LOW RISK